

M e m o r a n d u m

Date : AUGUST 1, 2019

To : Inmate: WOZNIAK- BB1116 (INF43)

From : B. Foster
Correctional Officer
San Quentin State Prison, San Quentin, CA 94964

Subject : **PRE-SCHEDULED VISIT WITH GLENDELE W.**

Please be advised that the above visitor has requested a visit. The following date and time has been scheduled:

Saturday, Sept. 14, 2019 from 08:00 a.m. to 01:15 p.m
Sunday, Sept. 15, 2019 from 08:00 a.m. to 01:15 p.m.

Please notify your visitor of the above scheduled date. On holidays the visiting department does not pre-schedule extended visits. Based on availability at the time of your visit you may request a longer visit. **If the visitor wants confirmation of scheduled visits, they must send a self addressed stamped envelope with the request. Advise the visitor, if they cannot come they must cancel the visit by calling 415-454-1460 ext. 5813 failure to cancel your appointment in writing or by phone may result in future pre-scheduled appointments being denied.

B. Foster
Correctional Officer - Visiting
San Quentin State Prison